

Metamora Area Fastpitch Softball Association

Board of Directors – Bylaws

June 2024

Article 1: Name

This organization shall be known as the Metamora Area Fastpitch Softball Association (MAFSA). Teams shall be known as the Metamora Flames.

Article 2: Purpose

The purpose of MAFSA shall be:

1. To promote girl's travel softball for the greater Peoria area.
2. To teach age appropriate knowledge of softball.
3. To teach and promote by example good sportsmanship.
4. To build character through lessons of team unity, sportsmanship, teamwork and personal improvement.
5. To contribute to the positive development and growth of the youth we serve.
6. To offer a competitive environment.
7. To build enthusiasm/foster a love for girls' softball.

Article 3: Officers and Directors

The Board shall consist of members of the Metamora Flames travel organization. The Board shall ensure that Germantown Hills, Metamora, and Riverview have representation when possible. The Board shall have a maximum of 13 members. **The maximum number may change year to year based on the number of head coaches we have at each age level.

The Board of Directors shall consist of the following positions:

- President
 - Vice President
 - Secretary
 - Treasurer - non coach
 - Scheduler
 - Social Media Manager
 - Tryout/Tournament Director - noncoach
 - Facility Manager
 - At Large Member
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- Head Coaches of 8U, 10U, 12U, 14U, 16U, and 18U

Article 4: Election of Officers and Directors

1. The Board shall elect a President, Vice President, Secretary, Treasurer, Scheduler, Social Media Manager, Tryout/Tournament Director, Fundraising, and Facility Manager and an At Large Member each year at the July Board meeting.
2. Treasurer and Tryout/Tournament Director elect must be a non-coach.
3. Every effort should be made to elect a non-coach for President, Vice-President, Secretary, Social Media Manager, Scheduler, Fundraising Manager, and Facility Manager.
4. The term for each office shall be one year.
5. The term runs from August 1 – July 30.
6. Current Board members will be offered Board positions first.
7. If a Board member will not be serving on the Board for next season, they should notify the Board at the May meeting.
8. Open positions will be offered to parents of players in the organization
9. The Board shall advertise open Board positions for the upcoming season to parents of players within the organization after the May Board meeting.
10. Individuals interested in serving on the Board in an open Board position will need to submit an application to the Board by the 1st Friday of June.
11. Any Board member absent from (3) consecutive meetings will receive notice from the Board of Directors concerning the absence. Failure to appear at the fourth (4th) meeting may result in the position being declared vacant and a successor being appointed by the Board of Directors for the remainder of term.
12. All Board members and coaches, upon acceptance of their position, must sign an agreement that they will abide by the bylaws and fulfill the duties, as outlined in the organization bylaws, of the position to which they were elected.
13. Any Board member who fails to fulfill their duties, as outlined in the organization's bylaws, and/or uphold the mission and purpose of the organization will be notified by the Board of Directors. If the Board member fails to correct shortcomings, or to begin a process to correct the shortcomings, then they will be subject to removal from office by the Board of Directors. Repeated failure to perform assigned duties within 30 days, after notification of the Board, will be viewed as a resignation by the Board member.

Article 5: Meetings

1. Meetings will be held 4-5 times a year; a monthly meeting may be canceled at the discretion of the Board President.
2. Meetings will be held at an agreed upon location.
3. Meeting dates will be scheduled 2-3 months in advance.
4. Roberts Rule of Order shall govern all meetings.
5. Special meetings shall be scheduled as needed by the Board President, notice shall be made (2) days before the scheduled meeting.
6. Meeting dates will be posted on Metamora Flames website by Social Media Manager.
7. Board President shall email to the Board members an agenda for the meeting (7) days prior to meeting date.

8. A quorum must be present for important votes ie. bylaws approval, Coach selection, Board election.

Article 6: President

The President shall be the principal executive officer of the organization. Subject to the direction and control of the Board, he/she shall see that the resolutions and directives of the Board are carried into effect.

A. Duties:

1. Shall support the organization's Mission Statement, Purpose, and Bylaws.
2. Attend Board meetings.
3. Establish the agenda for Board meetings and distribute an agenda (7) seven days in advance of the scheduled Board meeting.
4. Preside at all meetings of the Board using proper parliamentary procedure.
5. Authority to act for the Board until the Board can meet, discuss and decide on the matter.
6. Review and approve any expenditure of non-team organization funds up to \$200. Team-specific expenditures do not require approval other than the team's Head Coach.
7. Oversee the handling of all organization funds, in cooperation with the Treasurer, and authorize any money spent. Any expenditure over \$200 shall be approved by the Board in advance.
8. Oversee all travel teams and their coaches. Financially and fundamentally oversee their operations.
9. Assign various duties to Board members (can be committees and oversee the performance thereof.)
10. Be on the signature card of the organization's bank accounts.
11. Must attend tryouts and assist as needed.
12. Every effort should be made to attend (1) game/tournament at each age level.
13. Will have access to the Metamora Flames Gmail email account; password will not be changed without Board approval.
14. Sign on behalf of the organization for the indoor practice facility lease.
15. With the Facility Manager, monitor the security systems in place at the facility, and report any safety incidents or damage to the facility to the Board.
16. Participate in periodic cleaning of the indoor practice facility, as scheduled by the Facility Manager.

B. Qualifications: The President must have been a Board Member for at least one year prior to election into office and remain a Board Member during his/her tenure. Every effort should be made to elect a non coach for this position.

C. Voting Rights: The President will only be allowed to vote in the event of a tie.

Article 7: Vice President

A. Duties:

1. Shall support the organization's Mission Statement, Purpose, and Bylaws.
2. Attend Board meetings.
3. Shall assist the President in the discharge of his/her duties as the President may direct and shall perform such duties as from time-to-time may be assigned to him/her by the President or by the Board.
4. In the absence of the President or in the event of his/her inability or refusal to act, the Vice President shall perform the duties of the President and when so acting shall have all the powers of and be subject to all the restrictions upon the President.
5. Must attend tryouts and assist as needed.
6. Conduct an annual review of the organization and each team's financials. Review should be completed by the July Board meeting.
7. Participate in periodic cleaning of the indoor practice facility, as scheduled by the Facility Manager.

B. Qualifications: The Vice President must have been a Board Member for at least one year prior to election into office and remain a Board member during his/her tenure. Every effort should be made to elect a non coach for this position .

C. Voting Rights: Vice President will have the right to vote so long as he/she has not missed 2 consecutive monthly meetings of the Board.

Article 8: Secretary

A. Duties:

1. Shall support the organization's Mission Statement, Purpose, and Bylaws.
2. Attend Board meetings.
3. Record minutes of the Board meetings and present a legible summary to the Board via email prior to the next regular meeting. Once prior month's' minutes are approved, a copy shall be submitted to the Social Media Manager for publication on the organization website.
4. Submit publications to the local newspapers as necessary for Board functions.
5. Perform duties assigned to him/her by the President of the Board.
6. In the absence of the President and Vice President or in the event of his/her inability or refusal to act, the Secretary shall perform the duties of the President and when so acting; shall have all the powers of and be subject to all the restrictions upon the President.
7. Must attend tryouts and assist as needed.
8. Will be responsible for and have access to the Metamora Flames Gmail email account; password will not be changed without Board approval.

9. Will print out and distribute coach's applications submitted via email to the Board.
10. Participate in periodic cleaning of the indoor practice facility, as scheduled by the Facility Manager.

B. Qualifications: The Secretary must be a Board Member and remain a Board Member during his/her tenure as Secretary. Every effort should be made to elect a non coach to this position.

C. Voting Rights: Secretary will have the right to vote so long as he/she has not missed 2 consecutive monthly meetings of the Board.

Article 9: Treasurer

A. Duties:

1. Shall support the organization's Mission Statement, Purpose, and Bylaws.
2. Attend Board meetings.
3. Have charge and custody of all funds, deeds, agreements, notes and other property of the financial character of the organization.
4. Maintain a checking account of general funds in the name of the Metamora Flames at a local banking or financial institution.
5. Deposit funds collected by coaches for their teams and write checks for expenses and/or reimburse coaches for expenses so long as receipts are presented.
6. Retain all receipts of purchases.
7. Maintain a financial statement of the organization for all regular Board meetings, with all such records being available for review by the President and/or Board on request at any time.
8. Maintain a financial statement for each individual team, with all such records being available for review by the President and/or Board on request at any time.
9. Review and approve any expenditure of non-team organization funds up to \$200. Team-specific expenditures do not require approval other than the team's Head Coach.
10. Advise the President/Board when organization funds are low.
11. Check organization PO Box at the Metamora Post Office weekly.
12. Reconcile bank accounts.
13. Must attend tryouts and assist as needed.
14. Update team inventory sheets each season, get coaches signatures, maintain records.
15. Maintain information for and file necessary federal and state requirements to maintain incorporated and tax statuses.
16. Participate in periodic cleaning of the indoor practice facility, as scheduled by the Facility Manager.

B. Qualifications: The Treasurer must be a noncoach, a Board member and remain a Board Member during his/her tenure as Treasurer.

C. Limitations:

1. The Treasurer shall not use any organization funds for personal items or personal use, and the Treasurer shall not commingle organization funds with personal funds.
2. The Treasurer shall not issue checks and pay bills exceeding \$200 unless such expenditure has received prior approval by the Board.

D. Voting Rights: Treasurer will have the right to vote so long as he/she has not missed 2 consecutive monthly meetings of the Board.

Article 10: Social Media Manager

A. Duties

1. Shall support the organization's Mission Statement, Purpose, and Bylaws.
2. Attend Board meetings.
3. Propose and seek Board approval for website design and content.
4. Metamora Flames website: metamoraflames.com a
5. Update the Metamora Website with information from Head Coaches and Board.
6. Renew website as needed annually, submit receipt to Treasurer for reimbursement.
7. COPPA form - parental consent for website form – provide copy to Tryout/Tournament Director and retain signed forms.
8. Maintain an organized digital repository of important documents, media, etc. for the organization.
9. Be administrator of all the organization's social media accounts.
10. Will have access to Metamora Flames Gmail email account; password will not be changed without Board approval.
11. Participate in periodic cleaning of the indoor practice facility, as scheduled by the Facility Manager.

B. Qualifications: The Social Media Manager will be a Board member and remain a Board Member during his/her tenure as Webmaster. Every effort should be made to elect a non-head coach to this position.

C. Voting Rights: Social Media Manager will have the right to vote so long as he/she has not missed 2 consecutive monthly meetings of the Board.

Article 11: Tryout/Tournament Director

A. Duties

1. Shall support the organization's Mission Statement, Purpose, Bylaws
2. Attend Board meetings.

3. Participate in periodic cleaning of the indoor practice facility, as scheduled by the Facility Manager.
4. Tryouts
 - a. Prepare all necessary forms for tryouts: registration forms, coach applications, evaluation sheets, Zero Tolerance policy, COPPA form (website permission form), etc.
 - b. Work with the At Large Member to prepare publications for local newspapers, schools, etc.
 - c. Must attend tryouts and work the registration table at tryouts and help in other areas as needed.
 - d. Retain original player registration forms, provide copies of player registration information to head coaches
 - e. Retain original evaluation forms, provide copies of completed evaluation forms to head coaches.
 - f. Create an online registration system for players to register for tryouts; forward to Board members, current players, post on Facebook page, include in advertisement about tryouts.
 - g. August 1 of each year destroy prior year's' registration forms and evaluations.
5. Tournaments
 - a. Work with the Head Coach in organizing home tournament(s).
 - b. Recruit volunteers for tournament(s) – concession stand, field crew, admission gate, umpires, etc.
 - c. Work with the Head Coach to create bracket(s) for teams participating in the tournament.
 - d. Purchase items for concession stand – submit receipts to the Treasurer for reimbursement.
 - e. Submit check request to Treasurer to pay umpires for tournament(s).
 - f. Submit tallied monies collected to the Treasurer for deposit.

B. Qualifications: Tryout/Tournament Director must be a noncoach, a Board member and remain a Board Member during his/her tenure as Tryout/Tournament Director

C. Voting Rights: Tryout/Tournament Director will have the right to vote so long as he/she has not missed 2 consecutive monthly meetings of the Board.

Article 12: Field Scheduler

A. Duties:

1. Shall support the organization's Mission Statement, Purpose, and Bylaws.
2. Attend Board meetings.
3. Work with coaches and area schools to schedule fields for games and practices.
4. Maintain the organization's google calendar of events
5. Work with the Tournament/Tryout Director to prepare publications for local

newspapers, schools, etc.

6. Must attend tryouts and assist as needed.

7. Participate in periodic cleaning of the indoor practice facility, as scheduled by the Facility Manager.

B. Qualifications: The Field Scheduler must be a Board member and remain a Board Member during his/her tenure as Field Scheduler. This position is an at large member and a non coach.

C. Voting Rights: The Field Scheduler will have the right to vote so long as he/she has not missed 2 consecutive monthly meetings of the Board.

Article 13: Facility Manager

A. Duties:

1. Shall support the organization's Mission Statement, Purpose, and Bylaws.

2. Attend Board meetings.

3. Work with the Board to understand facility needs and, working with the Treasurer, propose new equipment, equipment repairs, etc. to the Board for review and approval.

4. Work with the Treasurer to establish and maintain an annual facility financial budget/plan. The plan shall be presented to the Board for review and approval each year in the September meeting. Information from the plan can/will be used to align fundraising and other organizational finances accordingly.

5. Keep a full inventory of facility assets, and report the inventory to the Treasurer annually in July.

6. Establish and maintain an online scheduling system for Head Coaches and Players to use for reserving team and individual time.

7. Monitor the security systems in place at the facility, and report any safety incidents or damage to the facility to the Board.

8. Monitor the facility use and informally report information to the Board. 9. Collect team insurance and provide it to the Lessor of the facility in August prior to team or player use of the facility.

10. Maintain and handout facility entry codes for teams and players appropriately.

11. Establish and communicate a cleaning schedule for Board members to participate in periodically. Frequency is to be determined by the Facility Manager.

12. Make sure the facilities are stocked appropriately for public use, including bathroom supplies.

13. Be the primary point of contact between the organization and the Lessor, bringing anything of note to the Board for awareness and review/approval, if necessary. 14. Must attend tryouts and assist as needed.

D. Qualifications: The Facility Manager must be a Board member and remain a Board Member during his/her tenure as Facility Manager.

E. Voting Rights: The Facility Manager will have the right to vote so long as he/she has not missed 2 consecutive monthly meetings of the Board.

Article 14: Head Coach

A. Duties:

1. Shall support the organization's Mission Statement, Purpose, and Bylaws.
2. Shall be on the Board, with Board approval.
 - a. If the head coach chooses not to serve on the Board, the head coach shall appoint an assistant coach to serve in his/her place, subject to Board approval.
3. Attend Board meetings if on the Board.
4. Shall obtain appropriate certifications and background check; provide proof to the Board. (USA/USSSA, etc.)
5. Purchase team insurance per age level whether it be USA or USSSA, provide proof to the Board. Proof of insurance is required to be submitted to the Facility Manager prior to the team's access to the indoor practice facility.
6. May select his/her team's Assistant Coaches, subject to Board approval.
7. Shall be responsible to schedule his/her team's practices, games, and tournaments.
8. Shall be responsible to schedule qualified umpires.
9. Shall submit a preliminary schedule of his/her team's games and tournaments to the Board by March Board meeting of each year.
10. Shall submit a proposed budget for his/her team to the Board by January Board meeting of each year.
11. Any changes to the team roster and/or assistant coaches shall be submitted to the Board for review at the next scheduled Board meeting.
12. Maintain financial record of income and expenses for your team
 - a. Submit collection of team funds to treasurer for deposit.
 - b. Provide receipts to the treasurer for reimbursement or check requests.

**no checks will be issued without receipts.
 - c. Verify regular financial records with the Treasurer.
 - d. Review and approve any expenditure of team funds in any amount. Team-specific expenditures do not require approval other than the team's Head Coach.
13. Head Coaches are responsible for maintaining the facilities they use. This includes, but is not limited to putting away the bases, raking the infield, and garbage pickup.
14. Any damage to the facility used shall be reported immediately to the facility manager (i.e. MTHS Athletic Director) and Board President.
15. In the event of there being (2) teams for the same age level, every effort should be made so that there are not duplicate jersey numbers; in the event teams need to share players & when players move up to the next age level they can retain their numbers.

16. Must attend tryouts, Tryouts – see Tryouts Article
17. Coordinate team fundraiser(s) for your team as needed.
18. Work with the tournament director as needed for scheduling home tournaments.
19. Beginning and end of season verify inventory with the Treasurer and sign off on the inventory sheet.
20. Head Coaches will speak with parents immediately following tryout time explaining their expectations, player's fees, fundraising, proposed practice schedule, approx. number games/tournaments, etc.
21. Head coach has final responsibility of his/her actions, those of his/her assistant coaches, players, staff and parents. This includes derogatory comments or actions directed toward other coaches, players or officials.
22. Provide Board approved content to Webmaster for publishing on the organization's website.
23. Submit all requests for reimbursement for the previous season to the Treasurer no later than July 31.
24. After all income has been deposited, expenses paid, and checks cleared the bank, any remaining team funds will be rolled over to the organization general fund.
25. Participate in periodic cleaning of the indoor practice facility, as scheduled by the Facility Manager.

B. Qualifications: New Head Coaches shall submit an application each year by the first Friday in June via email or mail. Head coaches wishing to return the following year are not required to complete the formal application again but must notify the President in writing of their intentions by the first Friday in June annually. Head Coaches will be voted on by the Metamora Flames Board of Directors at their June meeting; every effort will be made to have Head Coaches selected before tryouts.

C. Voting Rights: Head Coaches who are members of the Board will have the right to vote so long as he/she has not missed 2 consecutive monthly meetings of the Board. If the head coach who is a member of the Board will be unable to attend a meeting, the coach may send a delegate who is a non-Board member to represent their team and assign their voting rights for that meeting in accordance with advance notice to the Board President.

Article 15: Assistant Coaches

A. Duties:

1. Shall support the organization's Mission Statement, Purpose, and Bylaws.
2. All Assistant Coaches will fill out a coach's application and submit to the Board via email or mail by September 1. The only exception shall be those Assistant Coaches returning to assist the same Head Coach the following year. In this instance, the Assistant Coach will not be required to complete the formal application but must notify the President in writing of their intentions by September 1.
3. All Assistant Coaches shall obtain appropriate certifications and background checks, provide proof to the Board (ASA/NSA/USSSA).
4. Assistant Coaches are responsible for maintaining the facilities they use. This includes, but is not limited to, putting away the bases, raking the infield, and garbage pickup.

5. Any damage to the facility used shall be reported immediately to the facility manager (i.e. MTHS Athletic Director) and President.
6. May represent as a delegate for the Head Coach in the event he/she chooses not to be a part of the Board, with Board approval.
7. May represent as a delegate for the head coach in the event he/she may be unable to attend a Board meeting, with advance notice to the Board President.
8. In the absence of the Head Coach or in the event of his/her inability or refusal to act, the Assistant Coach shall perform the duties of the Head Coach and when so acting; shall have all the powers of and be subject to all the restrictions upon the Head Coach.
9. Participate in periodic cleaning of the indoor practice facility, as scheduled by the Facility Manager.

Article 16: Tryouts

1. The tryout dates shall be determined no later than the March meeting.
 - a. Tryout dates will be in July of each year.
2. The Tryouts/Tournament Director shall contact Metamora High School to secure softball fields for tryouts dates.
3. The Tryouts/Tournament Director shall work with the Board Secretary to advertise the tryouts to all girls currently in the organization, in the local newspaper/publications and with grade schools.
4. New Head Coaches shall submit an application each year by the first Friday in June via email or mail to be evaluated. Head coaches wishing to return the following year are not required to complete the formal application again but must notify the President in writing of their intentions by the first Friday in June annually.
 - a. The Board shall select and approve Head Coaches for each team by a simple majority vote of the Board.
 - b. Head Coaches for next year's teams will be selected and approved in June; every effort will be made to have Head Coaches approved by tryouts date(s).
5. All Assistant Coaches will fill out a coach's application and submit to the Board via email or mail by September 1. The only exception shall be those Assistant Coaches returning to assist the same Head Coach the following year. In this instance, the Assistant Coach will not be required to complete the formal application but must notify the President in writing of their intentions by September 1.
 - a. Assistant Coaches are selected by Head Coaches for each team. Head Coaches must bring their Assistant Coach recommendations before the Board for approval.
6. If interest and talent is shown and enough players for an additional team and a head coach is secured; an additional team for an age level with Board approval will be formed.
7. If a player is interested in trying out for the Metamora Flames she must attend tryouts. If a player is interested in being considered for more than one age level she must tryout

at each designated age level tryout.

8. Head Coaches will speak with parents immediately following tryouts time explaining their expectations, player's fees, fundraising, proposed practice schedule, approx. number of games/tournaments, etc.

Article 17: Team Selection

The Board shall determine the number of teams in the program and the age groups. The Head Coach determines the number of players on his/her team, subject to Board approval.

Team selection criteria include:

1. Score sheet evaluation by Board approved Head Coach and (2) additional evaluators at tryouts, to be approved by the Board.
2. Skill player position (pitchers and catchers)
3. If there will be more than one team at a particular age level, head coaches will work together to make team selection.
 - a. Effort should be made to keep girls of the same age together, i.e. younger and older 12u teams.

Based on the selection criteria, the Head Coach recommends the players for his/her team to the Board. Team selections are finalized by the Board. The Board will meet (2) weeks after tryouts to approve teams.

All players, whether selected for a team or not, will be notified of the decision. The team name shall be the "Metamora Flames" + Age Group + Coach's Last Name.

Article 18: Finances

1. The Board shall establish and maintain a general fund. Funds raised by the Metamora Flames shall remain in the bank account of the Association and shall be used for the Association. In the event that the Association is dissolved, all uncommitted funds shall be transferred equally to the Metamora Township High School, Germantown Hills Middle School, and Metamora Grade School softball programs.

2. The general fund shall be used to buy mandatory team equipment/supplies (such as practice balls, game balls, tees, hitting nets, scoring books, chalk, etc.), the mandatory uniform chosen by the Board, and any other purpose determined by the Board. Any purchase over \$200 shall be approved by the Board with a simple majority vote.
3. Each Team will be provided a pre-determined fund, funded by the associated players fees for the team. The team fund will be used for tournament entry fees, umpires, a secondary optional uniform, and any other optional team equipment such as helmets, bags, shirts, etc. If team funds provided by the organization based on the players fees for the team are not sufficient, team fundraising will be done to offset the difference.
4. No Board member or Head Coach shall use any organization funds (including any Metamora Flames team funds) for personal items or personal use, and no Board member or Head Coach shall commingle Metamora Flames funds (including any Metamora Flames team funds) with personal funds.
5. The Board shall approve a budget for each team. The Head Coach shall submit the budget for approval no later than the February board meeting of each year.
6. Player fees for teams will be determined by the Board each year in the May meeting. The Board can choose to raise or lower the fee for any year. The player fee will cover organizational and team operating expenses.
7. Each player shall purchase her own uniform pants and all personal player equipment (unless purchased from team funds as determined by the head coach). All teams shall have (2) uniforms; style will be of the coach's own choosing.
8. Additional personal player equipment such as warm-ups will be at the discretion of each team.
9. If a team's fund is in excess at the end of the season, the Board may determine by a simple majority vote to refund part of the players fee back to the players. Any excess team funds not returned back to the players will be absorbed into the organization's funds at the end of the season.
10. An in-kind donation will be made to Metamora Township High School, Metamora Grade School, and/or Germantown Hills Middle School at the discretion of the Metamora Flames Board for use of their facilities throughout the year.
11. Organizational fundraising will be done to supplement organizational funds, as determined by the Board. Team fundraising will be done to supplement team funds, as determined by the Head Coach of each team. Players and families are expected to participate in fundraising, as requested by the Board and the Head Coaches.

Article 29: Players

1. Each Player and parent/legal guardian shall fill out a registration form and COPPA (website consent form) prior to trying out or upon acceptance of Head Coach's offer.
2. Each player and parent/legal guardian shall fill out an indoor practice facility waiver form prior to the allowance to use the facility.
3. Players will attend tryouts for the designated team they are interested in being on.
4. If a player is interested in being considered for more than one age level, then she must attend both tryout times.
5. Each Player and parent/legal guardian will receive a copy of the organization Zero

Tolerance Policy and sign off that they shall abide by the organization's Zero Tolerance Policy.

Zero Tolerance Policy:

The Metamora Area Fastpitch Softball Association (MAFSA) supports good sportsmanship in the interest of the players, coaches, parents and fans.

Good sportsmanship is the ATTITUDE and BEHAVIOR which exemplifies respect and positive support for the program and the individuals participating in the program. All players, coaches, parents and fans are expected to demonstrate an ATTITUDE and BEHAVIOR of respect towards others and display good sportsmanship and conduct at all times.

MAFSA has adopted a "Zero Tolerance" policy to be enforced during all sponsored events.

Any person(s) demonstrating unsportsmanlike, disrespectful, or abusive conduct can be asked to leave the premises. Repeated or flagrant acts could result in the removal of the coach, parent and/or child from the program.

Questions, comments and/or concerns should be directed to the MAFSA Board of Directors.

6. If a player, parent, and/or coach violates the Zero Tolerance Policy and concerns are brought to the Board regarding such violation, the Board President shall schedule a special Board meeting to discuss and decide any necessary action.

Article 20: Conflicts of Interest

For purposes of this provision, the term "interest" shall include personal interest, interest as director, officer, member, stockholder, shareholder, partner, manager, trustee or beneficiary of any concern and having an immediate family member who holds such an interest in any concern. The term "concern" shall mean any Corporation, trust, partnership, limited liability entity, firm, person or other entity other than the Corporation.

No director or officer of the Corporation shall be disqualified from holding any office in the Corporation by reason of any interest in any concern. A director or officer of the Corporation shall not be disqualified from dealing, either as vendor, purchaser or otherwise, or contracting or entering into any other transaction with the organization or with any entity of which the organization is an affiliate. No transaction of the organization shall be voidable by reason of the fact that any director or officer of the Corporation has an interest in the concern with which such transaction is entered into, provided:

- The interest of such an officer or director is fully disclosed to the board of directors.
- Such a transaction is duly approved by the board of directors not so interested or connected as being in the best interests of the Corporation.
- Payments to the interested officer or director are reasonable and do not exceed fair market value.
- No interested officer or director may vote or lobby on the matter or be counted in determining the existence of a quorum at the meeting at which such transaction may be authorized.
- The minutes of meetings at which such votes are taken shall record such disclosure, abstention, and rationale for approval.

Article 21: Amendment and Revision

The Bylaws may be amended at any regular business meeting of the organization by a simple majority vote of the membership present, providing that the proposed amendments have been presented and discussed at the previous meeting, **30 days prior**.

WHEREFORE, these revised bylaws have been properly adopted by the MAFSA Board after approval by a majority of the Board members on this date of _____, and are thereby effective as of the date set forth above.

President: _____(Signature)
_____ (Printed Name)

Secretary: _____ (Signature)
_____ (Printed Name)

